

**ADVERTISEMENT FOR BIDS
MIAMI-DADE COUNTY, FLORIDA**

Sealed bids for furnishing all labor, materials and equipment for the following project will be received in the Office of the Clerk of the Board of County Commissioners, Room 17-202, Stephen P. Clark Center, 111 N.W. 1st. Street, Miami, up to 2:00 p.m., Local Time, **January 21, 2005**, where it will be publicly read aloud by the Clerk.

PROJECT NAME:	Storm Drain System Clean-out Contract
PROJECT NUMBER:	STDC1
LOCATION:	Countywide
DESCRIPTION:	<p>This maintenance contract involves the clean out of existing drainage structures and associated culverts throughout Miami-Dade County. The project's scope of work shall include: hydraulic cleaning and vacuum removal of all foreign material, obstructions, debris, silt, litter, and all other associated work, as ordered by the Department, during a twelve (12) month period from the date of the Notice to Proceed.</p> <p>This Unit Price Work Order Contract will be awarded for an aggregate amount of four hundred thousand (\$400,000) dollars to the lowest, responsive, and responsible bidder for a period of twelve (12) months. The contract shall terminate upon the depletion of funds, or the contract expiration date, whichever is first.</p>

Specifications and Contract Documents will be open to public inspection and may be obtained from the Contracts and Specifications Group, Division of Recovery and Mitigation (DORM), Telephone No. (305) 372-6458 at the Thomas Center Building, 172-A West Flagler Street, Miami, Florida 33130, upon submitting a **nonrefundable** check or money order of **\$30.00** payable to the **Board of County Commissioners of Miami-Dade County, Florida** for each set of documents.

Bidders may bid on STDC1 and STDC2, however, the contractor will only be awarded one contract. Each bid must be accompanied by a certified check or acceptable bid bond in an amount not less than **five (5) percent of the base bid** as guarantee that the Bidder, if awarded the Contract, will within ten (10) consecutive work days after being notified of the availability of the prescribed contract forms, enter into a written contract with the Board of County Commissioners of Miami-Dade County, Florida in accordance with the accepted bid, and give a performance bond satisfactory to the Board of County Commissioners, Miami-Dade County, Florida, as provided in **DIVISION I, SECTION 22. PERFORMANCE AND PAYMENT BONDS.**

All bids must be submitted in a sealed envelope or container bearing on the outside the name of the Bidder, his address, the number of the project for which the bid is submitted, and the date of opening. Bids will be opened promptly at the submittal deadline. Bids received after the first bid envelope or container has been opened will not be opened or considered.

Pursuant to Section 2-11.1(t) of the Miami-Dade County Code, as amended, a “**Cone of Silence**” is imposed upon each RFP, RFQ or bid after its advertisement and terminates at the time the County Manager issues a written recommendation to the Board of County Commissioners. The Cone of Silence **prohibits any communication** regarding RFP’s, RFQ’s or bids between, among others:

- Potential vendors, service providers, bidders, lobbyists or consultants and the County’s professional staff including, but not limited to, the County Manager and the County Manager’s staff, the Mayor, County Commissioners or their respective staffs;
- The Mayor, County Commissioners or their respective staffs and the County’s professional staff including, but no limited to, the County Manager and the County Manager’s staff;
- Potential vendors, service providers, bidders, lobbyists or consultants, any member of the County’s professional staff, the Mayor, County Commissioners or their respective staffs and any member of the respective selection committee.

The provisions do not apply to, among other communications:

- Oral communications with the staff of the Vendor Information Center, the responsible Procurement Agent or Contracting Officer, provided the communication is limited strictly to matters of process or procedure already contained in the solicitation document;
- The provisions of the Cone of Silence do not apply to oral communications at pre-proposal or pre-bid conferences, oral presentations before selection committees, contract negotiation during any duly noticed public meeting, public presentations made to the Board of County Commissioners during any duly noticed public meeting; or
- Communications in writing at any time with any county employee, official or member of the Board of County Commissioners unless specifically prohibited by the applicable RFP, RFQ or bid documents.

Proposers or bidders must file a copy of any written communications with the Clerk of the Board, which shall be made available to any person upon request. The County shall respond in writing and file a copy with the Clerk of the Board, which shall be made available to any person upon request. Written communications may be in the form of e-mail, with a copy to the Clerk of the Board at <mailto:CLERKBCC@miamidade.gov>.

In addition to any penalties provided by law, violation of the Cone of Silence by any person or bidder submitting a proposal or bid shall render any RFP award, RFQ award, or bid award voidable. Any person having personal knowledge of a violation of these provisions shall report such violation to the State Attorney and/or may file a complaint with Ethics Commission. Proposers or bidders should reference Section 2-11.1(t) of the Miami-Dade County Code for further clarification.

This language is only a summary of the key provisions of the Cone of Silence. Please review Miami-Dade County Administrative Order 3-27 for a complete and through description of the Cone of Silence.

Ordinance No. 99-44, The Living Wage Ordinance; Ordinance No. 91-142, Family Leave Ordinance; Ordinance No. 92-15, Drug-Free Workplace Ordinance; Ordinance No. 93-129, Contractor Debarment Ordinance; Ordinances Nos. 94-166 and 96-26 Local Preference

Ordinances; and Ordinance No. 97-35. Resolution No. R-702-98 (Repeals and supersedes Resolutions Nos. R-1206-97 and R-366-97); are referenced for this contract document. To request a copy of any ordinance, resolution and/or administrative order cited in this Bid Solicitation, the Bidder must contact the **Clerk of the Board** at **(305) 375-5126**.

Sec 2-8-1 (f) of the County Code requires a bid or proposal for a County or Public Health Trust contract involving the expenditure of \$100,000.00 or more include a listing of subcontractors and suppliers who will be used on the contract, and provides failure to include the required listing may render the bid or proposal non-responsive. The required listing must be submitted even though the bidder or proposer will not utilize subcontractors or suppliers on the contract. In the latter case, the listing must expressly state no subcontractors, or suppliers, as the case may be, will be used on the contract. Timely submission of a properly completed and signed "Subcontractor/Supplier Listing, SUB Form 100" (a copy of which is included in the specifications) constitutes compliance with the listing requirements of the Ordinance. In order to be deemed properly completed the word "NONE" must be entered under the appropriate heading of SUB Form 100 if no subcontractors or suppliers will be used on the contract.

The County shall have the right but not the obligation to retain the services of an Independent Private-Sector Inspector General (IPSIG.) The requirements are set forth in the Instructions to Bidders Section 29. Also, the Contract is subject to review and audit by the Office of the Miami-Dade County Inspector General and further information is specified in the Instructions to Bidders Section 29. The County reserves the right to waive any informality in, or to reject any or all bids. Bids from any person, firm, or corporation in default upon any agreement with the County will be rejected.

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No Bidder may withdraw his bid within one hundred twenty (120) days after date set for the opening thereof.

When a responsive, responsible non-local business submits the lowest bid price, and the bid submittal by one or more responsive, responsible local business is within 5% of the price submitted by the non-local business, then the local non-business and each of the aforementioned local businesses shall have the opportunity to submit the best and final bid equal to or lower than the amount of the low bid previously submitted by the non-local business. The County will request the best and final bid within five (5) working days of the bid opening. In the case of a tie in the best and final bid between a local business and a non-local business, the contract award shall be made to the local business.

There will be a Pre-Bid Meeting on January 14, 2005, 2:00 p.m. at Thomas Center Building, 172-A West Flagler Street, Miami, Florida, 1st Floor Conference Room.

**GEORGE M. BURGESS, COUNTY MANAGER
MIAMI-DADE COUNTY**

**HARVEY RUVIN, CLERK
KAY SULLIVAN, DEPUTY CLERK**